



Dean College of London

97-101 Seven Sisters Road, London, N7 7QP

Tel: 020 7281 4461 Fax: 020 7281 7849 Web Site: www.deancollege.co.uk Email: deancollege@aul.edu

Admission Application Form (Higher Education)

Personal Details

All the Fields must be field with Blank Ink

Date: / /

First Names:	Date of Birth: / /
Family/Surname:	Marital Status: Single <input type="checkbox"/> Married <input type="checkbox"/> Others <input type="checkbox"/>
Title: Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Other <input type="checkbox"/>	
Nationality:	Native Language:

Place Two Recent Photos here

First Address

All the Fields must be field

Address:	City:
Country:	Postal Code:
	Telephone:
	Fax:
	Email:

Second Address (UK)

All the Fields must be field

Address:	Arrival Date to UK / /
City:	
Country:	Postal Code:
	Telephone:
	Fax:
	Email:

Course Applied For

Please Tick only one Box

Certificate **Diploma** **Advanced Diploma** **Bachelor** **Master**
English **ABE** **ACCA** **London University External Degree**

Field of Study

Education History (State your most recent last three Degrees & Qualifications, if applicable)

Qualification	Subject of Study	Year	Awarding Body

Work Experience (State your most recent last three Jobs)

Job Title	Company Name	From	To	Duties & Responsibilities



Dean College of London

97-101 Seven Sisters Road, London, N7 7QP

Tel: 020 7281 4461 Fax: 020 7281 7849 Web Site: www.deancollege.co.uk Email: deancollege@aul.edu

Proposed Starting Date (Please Tick only one Box) Please Tick only one Box)

Sep Jan May Year/ From To /

Financial Arrangements (Briefly, state the way your study will be financed)

Turn the other side

References

Please provide the name and address of two referees who can comment on your suitability for applying to this course

Referee 1

Title: _____

Full Names: _____

Position: _____

Address: _____

Referee 2

Title: _____

Full Names: _____

Position: _____

Address: _____

Applicant's Signature:

Important Notes:

Before you send back this application form;

Make sure you enclose:

- Copies of recent degrees and qualifications.
- £100 Registration Fess which is non refundable plus your course fee.

Make sure have signed this Form.

- By signing you acknowledge that you have read the conditions of admission.

CONDITIONS OF ADMISSION

1. All tuition fees must be fully paid before studies are commenced. Students from overseas will be issued with a Full Certificate of Enrolment on payment of fees for the academic year. Payments made by cheque should be crossed and made payable to 'Dean College of London'.
2. All courses are full-time (a minimum of 15 hours tuition per week) in keeping with the U.K. Home Office requirements except in the case of Home students and after consultation with the Principal.
3. Students are expected to attend classes regularly. In cases of absence due to sickness a Doctor's Certificate should be provided.
4. Students should be in the class within five minutes from the time the lesson has started otherwise they may not be accepted in class and will be marked absent.
5. It is the responsibility of the student to study the regulations and entry; conditions for external examinations. The student is responsible for entry and payment of examinations fees.
6. Personal property is brought onto the College premises at owner's risk. The College accepts no responsibility for loss or damage to such property.
7. The Registrar must be informed immediately of any changes of address.
8. The College reserves the right to make essential modifications or changes to courses. Courses are offered subject to demand. In cases where there are fewer than four students enrolled on a course, then number of tuition hours may be reduced.
9. Fees paid are not refundable unless ALL the following conditions are satisfied:
 - The student has been refused an entry visa to UK, proof is required.
 - The claim of refund must be in writing and sent not later than two weeks of the commencement of the course.
 - All original documents already sent to the student must be returned.
 - If the refund is approved a deduction of 20% will be made to cover administrative works.